



**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 19 December 2019	Ref No:
Type of Operational Decision:	
Executive Decision <input type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: Non-key	
Title/Subject matter: Support to the Fusilier Museum	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) in accordance with Council Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	n/a
Details of Operational Decision Taken [with reasons]:	
<ol style="list-style-type: none"> In 2007, the Fusilier Museum signed a Headlease with the Council on a peppercorn rent basis for 125 years, for the entire building known as the Arts and Craft Centre, Broad Street, Bury. The Council, through an Underlease, occupies the basement of the building and stores the towns reserve collection in that part of the building. The Tourist Information Centre (TIC) is also housed in the museum. The liability for repairs, maintenance and decoration was placed upon the Fusilier Museum in the Headlease. Under the Underlease, those responsibilities relative to internal repairs and decoration (for the basement area and TIC area) were effectively placed upon Bury Council by way of a sub-clause. All of the responsibility for external repairs and maintenance, under the Headlease, remains with Bury Council. 	

3. The Headlease provides for an annual grant, upon application and approval, of £30k for curatorial support. Over the years this grant has increased and in 2018/19 the Fusilier Museum was awarded £55k. This funding primarily covers rent for the occupancy of the basement and TIC, service provision, maintenance of the building and participation in cultural events. The Council does not hold any formal records/contracts in terms of the requirements of the additional funding above the £30k referenced in the Headlease; however, the Fusilier Museum acknowledge that the annual grant has covered these matters.
4. A request for additional one-off grant funding has been made by the Fusilier Museum, primarily due to the maintenance costs incurred in 2018/19, which totalled circa £86k. These costs have been reviewed and in-part relate to a number of health and safety requirements, which through the Headlease, the Council were responsible for.
5. It is proposed to resolve the maintenance issue, through one-off additional capital funding of £30k, which can be contained within the current capital programme; with the intention to have constructive dialogue and return to the longer term partnership relationship at a later stage by way of a refreshed service agreement.

Decision taken by:	Signature:	Date:
Chief Executive		20/12/19
Members Consulted [see note 1 below]		
Cabinet Member/Chair		20/12/19
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**